

IMPORTANT SENIOR INFORMATION ABOUT AWARDS DAY AND GRADUATION

1. **Balfour** will be at the school Sept 12, Oct 10, Nov 14, Feb 13, March 13, and April 10
 - Balfour will be at the school on Tuesday, September 5th during strategies for cap and gown measurements.
 - ALL payments must be made directly to the Balfour representative in the scheduled visit. If you are unable to pay on scheduled visit, you may visit www.alabamabalfour.com and pay online (additional fees). **Senior Sponsors will NOT take money. Cost is \$75.00.**
2. **Friday, April 13th** -All **Debts** and **Senior Fees** must be cleared. Pay the person you owe the fee and show receipt to Ms. Teaford. Pay Ms. Teaford, Mrs. Perkins, or Mrs. Spurlin the Senior Fee of \$30.00 (Covers cost of programs, flowers. Senior Tea, senior breakfast, and class gift to the school). We will pass out cap and gowns **Friday, May 4th**. You must have your debts cleared to receive a cap and gown.
3. **September 28th**- JSU College Fair
4. Top 10 will be announced sometime in February.
5. **Thursday, March 23rd** ALL money for cords or stoles that a student has earned must be paid to the appropriate teacher/sponsor. Students will be notified in January of any cords/stoles that they will be receiving and need to pay for.
6. Valedictorian, Salutatorian, and Historian speeches must be emailed to Mrs. Spurlin by **Friday, May 4th**.
7. Seniors that need a FINAL transcript sent to the NCAA or College, must submit the request by **Friday, May 18th..** Go to www.parchment.com and request the transcript to be sent. Make sure to select "HOLD FOR GRADES" so that your transcript will not be sent until your final grades have posted on May 25th.
8. **Sometime in May (TBD)**- Walk-through at Ohatchee Elementary School. All Seniors should report to lunchroom with Cap/Gown at 10:00. We will line up and walk to OES for walk-through at 10:30.
9. **Wednesday, May 16th** – Awards Day program and Senior Tea starts at 12:30. Seniors be in the gym dressed in graduation outfit including shoes (that you plan on wearing to graduation) and cap & gown at 11:00. Senior Class picture will be made at 11:30. **You must participate in the awards day ceremony in order to participate in graduation.** If you want a picture bring \$10.00 and pay the photographer . Senior video will be sold at the senior tea for \$15.00.
10. What to wear for Awards Day and Graduation. If you have problems getting the correct clothes or shoes see Mrs. Spurlin, Mrs. Perkins, or Ms. Teaford. Wal-Mart has everything the boys have to wear.

GIRLS	BOYS
White Dress (Must be in Dress Code)	White Dress Shirt
White Shoes (No tennis shoes or flip-flops)	Black Tie
	Black Pants
	Black Socks
	Black Dress Shoes (No tennis shoes or sandals)

11. **Tuesday, May 22nd** - Senior Picnic/Field Day at Janney Furnace at 12:00. Senior Sponsors will cook lunch for you.
12. **Thursday, May 24th** - Senior Breakfast meet in the lunchroom at 8:15.
13. **Thursday, May 24th** - Graduation Practice immediately following breakfast. **YOU MUST BE PRESENT AT PRACTICE TO PARTICIPATE IN GRADUATION.**
14. **Thursday, May 24th** - Graduation is at 6:30pm. Meet at the gym at 6:00pm dressed and ready. DO NOT BE LATE!

Inappropriate behavior or dress will be just cause for removal from campus and inability to participate in senior activities, including GRADUATION!