

## **GSCC Dual Enrollment Guidelines**

1. You must complete a Dual Enrollment Form (available in Guidance Office).
2. You must apply to GSCC and be accepted. You may do this online at [gadsdenstate.edu](http://gadsdenstate.edu). However, if you do this online you must either print the signature page and take it to GSCC with a picture ID (it cannot be mailed). If you have any questions, call GSCC Admissions Office at (256)549-8210.

### **3. Test Scores**

- a. If you have already taken the ACT, you must have a score of 20 on the English portion or a 23 on the math portion. Gadsden State will need a copy at the time you enroll to place on file.
- b. If you did not score high enough on the ACT, you will need to take a placement test at GSCC. The number for setting up the placement test is (256)549-8210. They usually give it from 8:00am-1:00pm (Monday-Thursday) at Allen Hall. Placement tests should be taken during the summer. You are allowed to take the exam twice (first time in free, second time is \$8).

### **4. Approval**

- a. You must take your approved Dual Enrollment Form to GSCC to register for the class (you cannot register online). Just to be safe, I would take a copy of your ACT/Placement scores with you at time of registration. You must pay your tuition when you register. If you have any questions, call the GSCC Registrar's Office at (256)549-8259. Registration for fall semester begins July 2014 and classes begin in August.

### **5. Course Cost**

- a. Tuition must be paid the same day that student registers for course. (Financial Aid is NOT available for Dual Enrollment)
- b. Current cost: (could increase over the summer)
  - i. \$126 per hour x 3 hour credit course= \$378 per semester  
(Subject to Change)

### **6. 2<sup>nd</sup> semester**

- a. You will be responsible for making sure that Dual Enrollment paper work is approved for 2<sup>nd</sup> semester (2<sup>nd</sup>).

Contact Jennifer Craig Guidance Counselor, if you have any questions.  
Email: [jcraig.oh@calhoun.k12.al.us](mailto:jcraig.oh@calhoun.k12.al.us) Phone: (256)741-4907

**TO BE COMPLETED BY ALL STUDENTS**

**ADMISSIONS & RECORDS OFFICE**  
P.O. Box 227 Gadsden, AL 35902-0227  
(256) 549-8210 • 1-800-226-5563

It is the official policy of the Alabama Department of Postsecondary Education including all postsecondary institutions under the control of the Board, that no person in Alabama shall, on the grounds of race, color, disability, sex, religion, creed, national origin, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment.

**FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT - BUCKLEY AMENDMENT**

NOTICE: Under the Federal Family Educational Rights and Privacy Act 20 U.S.C. 1232g Gadsden State Community College may disclose certain student information as "directory information." Directory information includes the names, addresses, telephone numbers, dates of birth and major fields of study, information about participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. If any student objects to the aforementioned information being released, the student should notify, in writing, Registrar, Room 124, Allen Hall.

**THE ALABAMA COLLEGE SYSTEM  
CERTIFICATION OF ELIGIBILITY FOR IN-STATE RESIDENCY**

STUDENT NAME: \_\_\_\_\_ SSN: \_\_\_\_\_

SEMESTER \_\_\_\_\_ YEAR \_\_\_\_\_

I submit this application for in-state residency for tuition purposes based on one of the following:

- I (or my non-estranged spouse) have lived in the State of Alabama for the last 12 months.
- I am a minor, and my parent(s)/legal guardian(s) has lived in the State of Alabama for the last 12 months.
- I graduated from an Alabama high school, received a GED in the state of Alabama within two years of my application date.  
**I hereby certify that the address shown on my application is my residence in the State of Alabama, and I intend to remain in the state of Alabama indefinitely. I further certify that I have more substantial connections with the State of Alabama than with any other state.**
- I am a participant in the Southern Regional Electronic Campus (or any successor organization) and should be considered as a resident student for tuition purposes.
- I have NOT lived in the State of Alabama for the past 12 months. (You may be considered for in-state tuition rates if you qualify for one of the options below. Please check.)

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

I understand that in order to be eligible for resident tuition rates, the burden of proof lies with me. Appropriate documentation is attached in support of my request for eligibility for resident tuition rates. I agree to notify the college if there are any changes in the information submitted with this form. I understand that an out-of-state student cannot attain resident student status simply by attending school for 12 months in the State of Alabama.

- I am a non-resident dependent student, and my supporting person is a full-time permanent employee of this institution.
- I am a non-resident dependent student, and my supporting person can verify full-time permanent employment in Alabama, and said employment will begin within ninety (90) days of my registration.
- I am a non-resident dependent student, and my supporting person is a member of the United States military on full-time active duty stationed in Alabama under orders for duties other than attending school.
- I am a non-resident dependent student, and my supporting person is an accredited member of a consular staff assigned to duties in Alabama.
- I (or my spouse) am a full-time permanent employee of this institution.
- I (or my spouse) can verify full-time permanent employment in Alabama, and said employment will begin within ninety (90) days of my registration.
- I (or my spouse) am a member of the United States military on full-time active duty stationed in Alabama under orders for duties other than attending school.
- I (or my spouse) am an accredited member of a consular staff assigned to duties in AL.
- I reside in a county of a state which is within the 50-mile radius of the designated campus of this institution. This statement applies only to the residents of the following counties in Georgia: Carroll, Chattooga, Floyd, Haralson, Heard, Paulding and Polk.

**According to State Board Policy 801.01: Admission: General, all student must provide one Primary Form of Documentation or Two Secondary Forms of Documentation for Admission to Alabama Community Colleges. All International Students must provide an acceptable VISA. Applicant has provided the following:**

- One Primary Form of Documentation
- Two Secondary Forms of Documentation
- Acceptable VISA Type: \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_  
College Admission Office Representative

# Gadsden State Community College

## Course Offerings

### GSCC Course(s)

### High School Equivalent Course(s)

- |                                    |                          |
|------------------------------------|--------------------------|
| • English 101                      | Honors English 162       |
| • English 102                      | Honors English 162       |
| • Math Pre-Calculus Alg 112        | Algebra III w/ Stats 463 |
| • Math Pre-Calculus Trig 113       | Algebra III w/ Stats 463 |
| • US History 201                   | US History 257           |
| • US History 202                   | US History 257           |
| • American National Government 211 | American Government 258  |
| • Principles of Economics 231      | Economics 259            |

GADSDEN STATE COMMUNITY COLLEGE

ADMISSIONS OFFICE

P.O. Box 227 Gadsden, Alabama 35902-0227 • (256) 549-8210 • 1-800-226-5563 • Fax (256) 549-8205

DUAL ENROLLMENT/DUAL CREDIT APPROVAL FORM

(SUBMIT EACH TERM)

Please Print

Student Name \_\_\_\_\_ Student # \_\_\_\_\_  
Last First Middle

Name of High School Ohatchee High School School System Calhoun County

Expected Date of Graduation \_\_\_\_\_ Term of Enrollment X X \_\_\_\_\_  
Fall Spring Summer

Student: List the course(s) to be taken. High School counselors may update this list by fax (256) 549-8205 for successive semesters. Seniors must complete all dual credit courses before graduation.

GSCC Course(s) Requested	Course(s) Call #	Hours Credit	High School Equivalent Course(s)	Unit Credit
English 101 with C. Lambert (3162)		3	Honors English 162	.50
English 102 with C. Lambert (3162)		3	Honors English 162	.50
Math 112 with S. Spurlin (3463)		3	PreCalculus 463	.50
Math 113 with S. Spurlin (3463)		3	PreCalculus 463	.50
American National Government		3	American Government 258	.50
Principles of Economics 231		3	Economics 259	.50

Approval: \_\_\_\_\_  
Principal/Designee Signature Date Student Avg/GPA

Approval: \_\_\_\_\_  
Superintendent Signature Date

Eligible students are permitted to enroll in college courses conducted during school hours, after school hours and during summer terms. Courses offered shall be drawn from Gadsden State's existing academic inventory of courses for credit. *Courses numbered below 100 and physical education courses are not eligible under this plan.* Gadsden State reserves the right to cancel course offerings when courses do not meet minimum enrollment requirements. Students attending a non-accredited high must show documentation of a minimum score of 16 on ACT or 790 on the Scholastic Aptitude Test (SAT) to enroll in degree creditable courses.

**To be eligible for DUAL enrollment each student must meet the following criteria:**

1. Meet the entrance requirements established by Gadsden State for dual enrollment;
2. Have a "B" average in completed high school courses;
3. Have written approval of the appropriate principal and local superintendent of education;
4. Be in grades 10, 11, or 12 grade or have an exception granted by Gadsden State upon the recommendation of the student's principal and superintendent and in accordance with the Alabama Administrative Code 290-8.9.17 regarding gifted and talented students;
5. Students who are enrolled in grades 10, 11, or 12 may be deemed eligible to participate in dual credit/dual enrollment in occupational/technical courses pending demonstrated "ability to benefit" as documented by successful completion of Compass, which is approved by the Department of Postsecondary Education. Students enrolled under the "ability to benefit" provision must have a "B" (3.0 grade point average) in high school courses directly related to occupational/technical studies (if applicable) which the student intends to pursue at the postsecondary level and an overall 2.5 grade point average in high course work. Exceptions may be made on individual student basis after assessment and with mutual consent of both the School Board and the College. Students who score 480 or above on the SAT verbal or at least a 20 on the ACT English will be exempt from the writing and reading portions of the exam. Students who score 480 or above on the SAT math or at least a 20 on the ACT math will be exempt from the math portion of the exam. An ACT math score of 20 or SAT math score of 480+ will be required for placement in MTH 100. An ACT math score of 23 or SAT math score of 540+ will be required for placement in MTH 110 or MTH 112.

Students with disabilities who may require special accommodations should notify their instructors of such needs 6 weeks prior to the first week of classes each semester. Appropriate documentation of such disabilities must be filed with Disability Compliance Officer before accommodations will be made.

My signature below indicates that I understand that these courses are Gadsden State Community College credit courses which will appear on an official transcript only after I have graduated from high school and an official high school transcript has been received. I have advised my parent or legal guardian of participation in the early college enrollment program at Gadsden State. I, hereby, authorize the college to release my academic related information. I understand that I am subject to Federal Education Rights and Privacy Act of 1974 (FERPA), as outlined in the Catalog and Student Handbook.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

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(SUBMIT EACH TERM)**

**Please Print**

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Last First Middle

Name of High School Ohatchee High School School System Calhoun County

Expected Date of Graduation \_\_\_\_\_ Term of Enrollment X X \_\_\_\_\_  
Fall Spring Summer

Student: List the course(s) to be taken. High School counselors may update this list by fax (256) 549-8205 for successive semesters. Seniors must complete all dual credit courses before graduation.

GSCC Course(s) Requested	Course(s) Call #	Hours Credit	High School Equivalent Course(s)	Unit Credit
US History 201		3	US History 257	.50
US History 202		3	US History 257	.50
		3		.50
		3		.50

Approval: \_\_\_\_\_  
Principal/Designee Signature Date Student Avg/GPA

Approval: \_\_\_\_\_  
Superintendent Signature Date

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