

Dual Enrollment Behavior Contract

Participating Student Responsibilities and Expectations

Initial next to each policy number below to indicate both understanding and acceptance

I understand that:

- _____ 1. I must adhere to the Academic Calendar of the University with which I am registered in regard to:
- Course Registration Dates
 - Official Start Date of Courses
 - Payment Deadlines
 - Course Drop/Withdrawal Dates
- _____ 2. I am responsible for obtaining access to any/all online tools, course textbooks, and other required resource materials necessary for all courses, such as:
- Learning Management System(s), i.e., Blackboard
 - University Student Information System, i.e. MyJSU/Banner
 - University Email, i.e., Microsoft Office 365
 - Required Textbook
 - Customized Browser(s) for secure online testing, i.e, Examity - online remote proctoring service
- _____ 3. I will adhere to the Attendance Policy AND Academic Honesty Policy provided by each University Instructor for every course
- _____ 4. I must continually refer to my course syllabus for each class, as this is my primary source of information regarding assignments, test dates, deadlines, etc...
5. I must fulfill all High School Diploma requirements; therefore, I will complete advisement with both my JSU CORE Scholars DE Representative AND my High School Counselor

- _____ 6. I will provide my High School Counselor with Course Registration Confirmation, i.e.
registration screenshot from MyJSU.
- _____ 7. I will report my Midterm and Final Grades to my High School Counselor
- _____ 8. I will maintain professional and open communication with my University Instructor(s)
- _____ 9. I will check my University Grades for accuracy throughout the duration of each course
- _____ 10. I will be creating an official Collegiate Transcript that will permanently record my
Collegiate GPA and legally this document cannot be altered or denied
- _____ 11. Due to FERPA guidelines, I am responsible for my student records
- _____ 12. I will be removed from this Dual Enrollment program if I receive a grade below a C
(D, F, or NC)
- _____ 13. I must attend a JSU CORE Scholars DE Summer Workshop session provided by the University

I certify that I have read this “*Dual Enrollment Behavior Contract*” and understand both my responsibilities and expectations in order to participate in this Academically Accelerated Program. I further understand that FERPA dictates I am responsible for my personal student records.

Student Signature (required)

Date Signed

I certify that I have read this “Dual Enrollment Behavior contract and understand both the responsibilities and expectations of students participating in this Academically Accelerated Program. I further understand that FERPA dictates that students are responsible for their personal student records.

Parent/Guardian Signature (required)

Date Signed